

**DOCUMENT 00100  
INVITATION FOR BID**

Bids for furnishing all labor, materials, equipment, and services required for the Work known as Graceville FL 15-11 HVAC as directed by the PHA @ one (1) site known as FL 15-11 the installation of new heat pumps in twenty (20) dwelling units along-with carpentry and drywall as well as all associated work will be received until 1:00 P M local time on 3 March 2016 at the office of the Housing Authority (PHA) indicated below. At this time and place all bids received will be publicly opened and read aloud.

Without force and effect on the Bidding Documents and the proposed Contract Documents, the work required is briefly described as: Complete modernization, the Work known as, Demo, Carpentry, Painting, HVAC and all associated work, see outline of work and project manual for specific work items.

The work required is fully described in the Bidding Documents consisting of the Project Manual and the Drawings.

Proposed Contract forms, Drawings and Project Manual are on file in the office of the consultant Mr. Randall O'Barr, Post Office Box 357, Baldwin, Georgia 30511, telephone (706) 244-0105, and Fax (706) 754-4121. Bidding Documents may be obtained by providing a NONREFUNDABLE payment of \$35.00 per set of Documents to the Consultant. No partial sets will be issued. Information regarding this Project, including a list of the Plan Holders will be provided upon request.

Each bid shall include Bid Guarantee in an amount equal to five percent of the Bid. Provide as a certified check or bank draft payable to the PHA; U.S. Government Bonds, or as a properly executed Bid Bond with surety acceptable to the PHA. A Surety Company executing the Bid Bond must be authorized to transact business in the Project State, and must appear on the most current U.S. Treasury Department's Circular No. 570. The successful bidder is required to provide satisfactory Performance and Payment Bonds prior to execution of the Agreement.

Refer to provisions for equal employment opportunities and payment of not less than minimum salaries and wages indicated in the Project Manual.

Each bid shall include THE SIGNED ORIGINAL AND TWO CONFORMED COPIES of the following:

1. A properly executed Bid Form.
2. A properly executed Bid Guarantee.
3. A properly executed Non-Collusive Affidavit.
4. A fully completed Form HUD-5369-A, "Representations, Certifications and Other Statements of Bidders".

Small businesses, section three business and minority firms are urged to submit proposals. Certification as a Minority-business Enterprise (or number of partners, shareholders, employees who are members of minority classification or are women) should be included in the Bid proposal. Refer to Articles 38, 39 and 40 of The General Conditions.

The PHA reserves the right to reject any and all bids, and to waive irregularities and formalities in the bidding. No bids may be withdrawn for a period of sixty days subsequent to the opening of bids without PHA consent.

Northwest Florida Regional Housing Authority  
Housing Authority (PHA)  
Post Office Box 218 (5302 Brown Street)  
Address  
Graceville, Florida 32440  
City, State, Zip Code

**END OF DOCUMENT**